



open source technologists

**We're the free and open source technology experts.**

Our courses feature experienced tutors and small class sizes. We can tailor any course to meet your specific requirements.

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## Managing a Mahara instance

Have you been tasked to administer your ePortfolio site or a part of it? If you answered the question with "Yes", this session is for you. We will look at Mahara through the lens of an administrator and explore the features that are available to you to manage settings, common content, and users. You will learn some shortcuts and can discuss your specific context to achieve the optimal configuration of your Mahara site.

The content of the session will depend on your and your organisation's specific needs.

Objectives (example, dependent on finalised session content):

- Learn what you can administer in Mahara through the administration interface;
- Develop a good understanding of the flexibility of the Mahara administration;
- Learn about user management and practice tasks that you will perform commonly;
- Review settings that should be changed to cater more to your organisation's needs.

If you are interested in other Mahara workshops, please check out our training offering for that or request a quote for a custom workshop.

Each workshop:

- Is customised for your organisation;
- Is for up to 6 participants (unless arranged differently);
- Comes with 4 hours of follow-up for up to 2 weeks after the workshop.

### Pricing

The following prices are shown in New Zealand Dollars and exclude GST.

Option	Half-day (3 hours)	Full day (6-7 hours)
Workshop	\$2,800	\$4,320
Travel	at cost	at cost

Venue: If the training is not held at a Catalyst training venue, you are responsible for providing computers to the participants as well as a projector and Internet access to the training facilitator.